经费使用内部申请单

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| 申请部门 |  | 申请时间 |  | |
| 经费来源 | 项目名称 |  | |  |
| 预算内资金□ | 预算外资金□ | | 其它专项□ |
| 申请事项及经费明细（需列明如：品名，数量，单价，规格型号等） | | | |  |
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| 经办人签字： |  | 申请部门负责人签字： | |  |
| 业务主管部门意见： | |  | |  |
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|  |  | 签字： | | 日期： |
| 分管校长意见： |  |  | |  |
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|  |  | 签字： | | 日期： |
| 财务处意见： |  |  | |  |
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| 校长意见： |  |  | |  |
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